



**FIRST STATE RESOURCE CONSERVATION
AND DEVELOPMENT COUNCIL, INC.**

Mini-Grant Application (Fiscal Year 2013-2014)

Date: _____

Name of Organization _____

Address: _____

Contact Person: _____

Telephone: _____

E-Mail of contact: _____ Fax: _____

Web-site address of organization: _____

Is this organization a non-profit approved by the Internal Revenue Code? If so, please provide a copy of notification letter and write tax number here: _____

Project Title: _____

Is this program/activity new or existing? _____ New _____ Existing

Has this program been supported by grants in the past? _____ Which grants and for how many years? _____

Please answer the following questions regarding the details of the proposed project/activity. Use more space or attach additional sheets if necessary.

Describe the project/activities and resulting products this grant would support:

If this grant will support an event – when and where will the event take place?

What are the target markets or audience for the program/product/event/activity?

How does the project fit within the stated criteria of the mini-grant program?

Describe the intended impact of the project and how it would be measured, if possible:

Name the key people who will manage the project and/or conduct the activity, and briefly describe their qualifications or position within your organization:

Provide a budget breakdown for the project.

Amount of mini-grant request: \$ _____ (Maximum \$500)

Total budget for entire project: \$ _____

Source of matching funds, if any: _____

Estimated time frame: Start date: _____ End date: _____

Mission statement and list of Board of Directors (if applicable):

Applicant signature: _____ Date: _____

Printed Name: _____

Title: _____

Email contact: _____

Please note: It is a requirement that First State Resource Conservation and Development, Inc. be acknowledged for our contribution to the project.

Please return completed application to First State Resource Conservation and Development Council, Inc., 800 Bay Road, Suite 2, Dover, DE 19901 or via email to Rick.Mickowski@state.de.us.