



FIRST STATE RESOURCE CONSERVATION
AND DEVELOPMENT COUNCIL, INC.

First State RC&D Mini-Grant Award Acceptance Agreement

(Both pages of this form must be completed, signed, and returned before any funds can be dispersed. Call Rick Mickowski at 302-832-3100 ext. 113 if you have any questions)

I, _____
Will accept a check in the amount of: _____ on behalf of:

For the project named in our application: _____
I agree to comply with all terms and conditions noted below:

I understand the criteria for this award and agree to abide by the following terms:

1. The First State Resource Conservation and Development Council, Inc. shall be acknowledged on any materials produced, or in any announcements or publicity released for the project/program/exhibit/activity. The First State RC&D name and /or logo should appear on all printed material or signage. Acknowledgment should be specific, and include the RC&D logo. Sample wording: *This event/exhibit/program/publication/activity is made possible by the First State Resource Conservation and Development Council, Inc.* RC&D can be added to a list of sponsors, the logo can be included in printed matter, or, when necessary, RC&D can be verbally acknowledged during an event.
2. Drafts of any printed materials or signage shall be submitted to RC&D for approval before completion/printing/publication. RC&D reserves the rights to use images and other materials connected with the grant project/program/product.
3. RC&D shall be notified within 2 weeks of the anticipated project completion to provide us with the opportunity to review the project and its benefits to the community.
4. A final report shall be submitted with 30 days of project completion and include documentation of the products and activities resulting from the RC&D funded project or activity (e.g. number of brochures printed and distributed, number of attendees at an event/workshop, amount of area treated and square feet of invasive plants removed, type of project installed and public benefit, etc.).
5. The project must be completed within one year of grant approval.
6. RC&D makes a mini-grant award in good faith and is not responsible for negligence, misconduct, or negative consequences of the use of RC&D mini-grant funds by the awardees. The awardee will hold RC&D harmless and indemnify from any claims or litigation for injury, death, or damage to person or property caused by the awardee's performance of the project.

Signature: _____ Date: _____

Address to which the check should be sent: _____

How should be check be addressed: _____

Date project will be ready to begin: _____

Note: Please state here how the First State RC&D will be acknowledged for our support and who will be responsible for completing the project with all finalization of the grant conditions, including this one:

(Acknowledgement) _____

(Name of Responsible party) _____

Contact information for above person: _____

Email: _____

Important: This is a contractual agreement. Failure to comply with these requirements could disqualify an organization or individual from eligibility for future funding opportunities with First State RC&D Council, Inc. Funds will not be distributed until all of the above information is completed in full, and the Acceptance Agreement is received by RC&D. Failure to return this form within 30 days of this notification may result in the forfeiture of awarded funds, and the availability of future funding cannot be guaranteed. Please fill out all requested information before returning this form to RC&D. Use additional space as needed below. Please call Rick Mickowski, First State RC&D Councilmember at 302-832-3100 ext. 113 if you have any questions.

Please return completed form to First State Resource Conservation and Development Council, Inc., 800 Bay Road, Suite 2, Dover, DE 19901 or by email to Rick.Mickowski@state.de.us.